

**WEB CIRCULATION**

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कर्मचारी भविष्य निधि संगठन

**Employees' Provident Fund Organisation**

श्रम एवं रोजगार मंत्रालय, भारत सरकार

Ministry of Labour and Employment, Government Of India

मुख्य कार्यालय/ Head Office

भविष्य निधि भवन, 14, भीकाजी कामा प्लेस, नई दिल्ली - 110 066

Bhavishya Nidhi Bhawan, 14, Bhikaiji Cama Place, New Delhi - 110066

File No. IWU/7/)(25)/2017 /Payment of PF and Withdrawal Benefits

Dated:

To,

All Addl C.P.F.Cs (Zones),  
All R.P.F.Cs (In Charge) of Regional Offices,  
All R.P.F.Cs (In Charge) of Sub- Regional Offices.

34140

23 MAR 2017

**Sub: Payment of PF and withdrawal benefit under Pension Scheme on the date of leaving service to International Workers -Regarding.**

Sir/Madam,

Instruction were issued vide circular No. CSD-I/CPGRAMS/Pragati E-Samiksha/2016/1289 dated 01.11.2016 wherein it has been decided that PF and pension payments to members of EPF Scheme, 1952 and EPS 1995, are made on the date of retirement.

In order to facilitate payment of Provident Fund and withdrawal benefit under EPS, 1995 to International Workers on the date of leaving service in India, the following instructions are issued:-

- The employer should be requested to make payment of contribution of retiring International Workers within first three days of the month in which the said member is retiring, through separate ECR.
- The employer should submit the claim forms in respect of such International Workers complete in all respect in the concerned PF office by 6<sup>th</sup> of the month in which such member is leaving service.



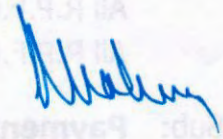
➤ The RPFC/OIC of the concerned PF office shall ensure settlement of such retirement claims and credit the settlement amount to the member's account on the date of leaving service in India to the bank account maintained in India.

➤ In case the International Worker desires interest on the settlement amount for the month of retirement also, the PF Claim settlement amount be credited to the member's account on the first day of the next month.

➤ Necessary provision is being made in the software for processing of claim before exit from service.

The officers In charge of all field offices shall ensure that the above instructions are implemented fully so that the International Worker gets his PF amount in bank account maintained in India before leaving India.

**(This issues with the approval of CPFC)**



**(S.K.Thakur)**

**Additional Central Provident Fund Commissioner- HQ (Pension)**

Copy to: - ACC (HQ) (IS) for information with request to make necessary changes in the software.